

**SELF-DECLARATION FORM
FOR STAFF WORKING IN REGULATED POSITIONS
(CONTACT WITH CHILDREN, YOUNG PEOPLE, AND VULNERABLE ADULTS AND PEOPLE
WITH ACCESS TO PERSONAL DATA)**

Confidential

Have you ever been convicted of a criminal offence or been the subject of a Caution or Bound Over Order? (Please include **all** offences, however minor, and 'spent' convictions)

YES NO

If YES, please state the nature and date(s) of the offence(s):

Have you ever been subject to any disciplinary action or sanctions relating to child abuse?

YES NO

If YES, please give details:

You are required to self-certify that you are not known to ANY social services department as being an actual or potential risk to children; have not been disqualified or prohibited from fostering children or had any rights or powers in respect of any child vested in you assumed by a local authority; or have not had a child ordered to be removed from your care.

Signed:

Dated:

Name:

Any surnames previously known by:

Address:

Date of birth:

Place of birth:

You are advised that under the provisions of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 as amended by the Rehabilitation of Offenders Act 1974 (Amendment) 1986, you should declare all convictions (including spent convictions).

As part of the checking procedures for all applications for posts of this nature, you are also advised that we reserve the right to make reference to the Criminal Records Board to verify the information you give on this form.